

MONASH UNIVERSITY TENNIS CLUB
(Incorporation Number A12445)

Notice is hereby given of the club's

2011 ANNUAL GENERAL MEETING

to be held 3.00pm on Sunday October 16th, 2011 at the Tennis Clubhouse, Monash University

The current executive committee will report on the club's activities and finances over the past twelve months. This will be followed by the election of a committee for the next twelve months. A nomination form for a committee position can be found below (candidates must be nominated by two other members).

Nomination forms must be returned no later than Friday October 7th, 2011 to:

Public Officer, Monash University Tennis Club
2/6 Chippewa Avenue
DONVALE
VIC. 3111

Important In accordance with Monash University Tennis Club's constitution, the following rules and procedures apply regarding elections at the Annual General Meeting:

- Executive committee positions to be filled are those of President, Vice-President, Treasurer and Secretary.
- There are 15 general committee positions.
- To stand for or nominate someone for a committee position or vote at the AGM, you must currently be a member of Monash University Tennis Club.
- If no nominations are received for an executive position by the closing date then nominations for that position will be accepted until the commencement of the AGM. If exactly one nomination is received for an executive position by the closing date then that candidate shall be considered duly elected to that position unopposed. If two or more nominations for an executive position are received by the closing date then that position shall be decided by election at the AGM.
- No person may be nominated for more than one executive position.
- Unless 15 nominations for positions on the general committee are received by the closing date, then further nominations will be accepted until the conclusion of the AGM or until all 15 positions have been filled. If more than 15 nominations are received by the closing date then general committee positions shall be decided by election at the AGM.
- Those who would like to vote at the AGM but who cannot attend can authorize a proxy (*who must also be a current Monash University Tennis Club member*) to vote on their behalf at the AGM by returning the "Appointment of Proxy" form to the above address no later than October 14th, 2011.

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NOMINATION FORM

POSITION _____

NAMES OF:

CANDIDATE _____ SIGNATURE _____ DATE _____

NOMINATORS:

_____ SIGNATURE _____ DATE _____

_____ SIGNATURE _____ DATE _____